

Eurofound Traineeship Description	
<b>Job Area</b>	<b>Research – Employment unit: Activity area ‘Employment and labour markets’, European Restructuring Monitor</b>
<b>Job purpose</b>	The trainee is an important member of the Unit working under supervision on the European Restructuring Monitor databases and giving research assistance to Research Managers and Research Officers and the Head of Unit on other ongoing research projects.
<b>Main responsibilities</b>	<ul style="list-style-type: none"> <li>• Contributing to quality control and editing of the restructuring factsheets submitted by national correspondents for the European Restructuring Monitor (ERM) events database. This includes checks for consistency/accuracy and editing of the text. Liaising with individual national correspondents is an important part of this work.</li> <li>• Being involved in the identification of potential restructuring cases that correspondents may have missed using selected news aggregators; creation of factsheets may be occasionally required.</li> <li>• Drafting blog / articles on restructuring for Eurofound website.</li> <li>• Providing research assistance in other unit projects, including data processing and analysis, drafting/preparation of literature reviews or general project assistance depending on the trainee’s abilities and preferences.</li> </ul> <p>In 2024/25, the unit’s research projects deal with structural change in the EU labour market, platform work as well as the employment impacts of digitalisation and carbon neutrality policies <i>inter alia</i>.</p>
<b>Desired Academic background</b>	University degree required and Master’s degree (or equivalent) desired in economics, sociology, business management or related social sciences.
<b>Desired Skills</b>	<ul style="list-style-type: none"> <li>• Good IT skills – Excel, Word, PowerPoint, Filemaker.</li> <li>• Good editing and drafting skills in English.</li> <li>• Good numerical skills and ability to interpret statistical information; experience working with statistical software (e.g. Stata, SAS, SPSS, R).</li> <li>• Experience in conducting literature reviews and other forms of desk research (e.g. internet searches, screening of policy documents).</li> <li>• Attention to detail.</li> <li>• Interest in research topics related to employment and labour market developments.</li> </ul>
<b>Expected learning outcomes</b>	<ul style="list-style-type: none"> <li>• To familiarise with the work of the EU Institutions and EU Agencies.</li> <li>• To deepen understanding of EU policy making in the employment and labour market area.</li> <li>• To develop and enhance writing, editing and numerical/statistical skills.</li> <li>• To develop research knowledge and capacities.</li> <li>• To gather experience in working in a multi-cultural team.</li> </ul>