DoIs and CVs of Management Committee (MAC) members published on Eurofound’s website

Background information

In accordance with Eurofound’s Policy on Conflicts of Interests (GR-14-13065) which was adopted by the Governing Board on 1 July 2014, all members of the Management Committee (MAC) should fill in a short CV to be published on the website.

It is important that the actual purpose of this exercise is kept in mind i.e. to give a third party the possibility to assess potential situations where MAC members might have a special interest in the outcome of one or more specific decision-making processes.

It is not necessary to include extensive information on the professional career but posts that might have relevance for the current position held by the MAC member should be mentioned. Similarly, under ‘Additional information’ ordinary membership or affiliation to a political party, a trade union or an NGO is not relevant, whereas assuming official functions or holding posts in such organisations should be mentioned. In the same section relevant large shareholdings or relevant family businesses of spouses, children etc. should be mentioned.

Please note that this MAC CV should not replace any personal bio which is already available on the website for other purposes.
Processing of personal data in DoIs and CVs of Management Committee (MAC) members

1. Introduction
Personal data contained in Declarations of Interests (DoIs) and CVs provided by MAC members are processed in accordance with Regulation (EU) 2018/1725 of the European Parliament and of the Council on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data.1 The controller of this processing operation is the Head of Resources Unit at Eurofound.

2. Why do we process your personal data?
In line with the principle of transparency and with a view to reducing the potential for conflicts of interest in respect of staff members occupying managerial functions within Eurofound, DoIs and CVs of members of Eurofound’s Management Committee are published on Eurofound’s website.

3. What is the legal basis for processing your personal data?
In line with Eurofound’s Policy on Management of Conflicts of Interests adopted by the Governing Board in July 2014, DoIs and short CVs of members of MAC members must be published. The processing of data is therefore based on Article 5(a) and (b) of Regulation (EU) 2018/1725.

4. Which personal data do we collect and process?
The following categories of personal data are processed through the DoI forms:

- Full name
- Position

- Information about direct or indirect interests of relevance in the fields of work conducted by Eurofound
  - Direct interest (financial benefits arising from, for example, contracted work, investments, fees, etc.);
  - Indirect financial interests e.g. grants, sponsorships, or other kind of benefits;
  - Interests deriving from the professional activities of the MAC member or of his/her close family members;
  - Any functional role or affiliation in organisations/bodies/clubs with an interest in the work of Eurofound;

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The following personal data are collected through the CV forms:

- Surname(s);
- First name(s);
- Nationality;
- Position;
- Other assignments;
- Starting date of employment with Eurofound;
- Starting date of employment in current post within Eurofound;
- Details of previous relevant employment;
- Photo.

The MAC member may include additional information such as with regard to official functions in NGOs, trade unions and political parties.

5. **Who has access to your personal data and to whom is it disclosed?**
The DoIs and CVs of MAC members are publicly accessible on Eurofound’s website.

6. **How long do we keep your personal data?**
The DoIs and CVs of MAC members are retained on the website for as long as the MAC member is employed by Eurofound and is removed once the he/she leaves their position, or Eurofound permanently.

7. **How do we protect and safeguard your data?**
The DoIs and CVs of MAC members are stored directly on Eurofound’s website. The security measures currently in place for Eurofound’s website apply to this processing operation as well. No other means of storage are foreseen.

8. **Do we transfer any of your personal data to third countries or international organisations (outside the EU/EEA)?**
Please see point 5 above.

9. **Does this processing involve automated decision-making, including profiling?**
No decision is taken by Eurofound in the context of this processing activity solely on the basis of an automated processing of your personal data.
10. What are your rights as a data subject and how can you exercise them?

According to Regulation (EU) 2018/1725, you are entitled to access your personal data and to rectify it in case the data is inaccurate or incomplete. If your personal data is no longer needed Eurofound or if the processing operation is unlawful, you have the right to erase your data.

Under certain circumstances, such as if you contest the accuracy of the processed data or if you are not sure if your data is lawfully processed, you may ask the controller to restrict the data processing. You may also object, on compelling legitimate grounds, to the processing of data relating to you.

Additionally, you have the right to data portability which allows you to obtain the data that the controller holds on you and to transfer it from one controller to another. Where technically feasible, Eurofound will do this work for you.

If you wish to exercise your rights, feel free to contact the Head of Resources of Eurofound by sending an e-mail to reception@eurofound.europa.eu.

You may always submit queries, remarks or complaints relating to the processing of your personal data to Eurofound’s Data Protection Officer (DPO) by using the following e-mail address: dataprotectionofficer@eurofound.europa.eu.

In case of conflict, complaints can be addressed to the European Data Protection Supervisor (EDPS) using the following e-mail address: edps@edps.europa.eu.