

## **Decision No 33 of the Management Board of the European Foundation for the Improvement of Living and Working Conditions (Eurofound) amending the budget 2020**

THE MANAGEMENT BOARD OF THE EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS (hereinafter referred to as 'Eurofound'),

Having regard to Regulation (EU) 2019/127 of 16 January 2019 establishing a European Foundation for the improvement of living and working conditions (Eurofound) and repealing Council Regulation (EEC) No 1365/75<sup>1</sup> (hereinafter referred to as 'Eurofound's Founding Regulation'), and in particular Article 5(1) point (c),

Having regard to the Decision No 12 of the Management Board of Eurofound of 30 August 2019 adopting the Financial Regulation of Eurofound<sup>2</sup> and in particular Article 34 and 26(2),

Whereas:

- (1) The Management Board of Eurofound shall adopt, by a majority of two-thirds of the members with the right to vote, Eurofound's annual budget and exercise other functions in respect of that budget;
- (2) Any amendment to the budget of Eurofound, including to the establishment plan, beyond the modifications authorised under Articles 26(1) and 38(1) of Eurofound's Financial Regulation, shall be the subject of an amending budget adopted by the same procedure as the initial budget of Eurofound;
- (3) The final budget 2020 was adopted by the Management Board of Eurofound on 20 December 2019.
- (4) The Covid-19 pandemic in 2020 led to significant reductions in certain budget lines, such as meetings and missions. The savings were directed into amended research projects and funding of the European Working Conditions Survey (EWCS) as outlined during the meeting of the Management Board on 6 November 2020.

HAS ADOPTED THIS DECISION:

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<sup>1</sup> OJ L 30, 31.1.2019, p. 74–89.

<sup>2</sup> WPR-2019-05-MB.

#### Article 1 – Amendment of the budget 2020

The budget 2020 is amended as set out in the Annex to this Decision.

#### Article 2 – Entry into force

The present Decision shall enter into force on the day of its adoption by the Management Board.

Done at Dublin, on 23 December 2020

For the Management Board

The Chairperson

Annex: Amending budget 2020

# Amending Budget 2020 - by budget lines

Annex to MB Decision No 33

WPR 2020-05-MB

REVENUE		2019	2019	2020	2020	Comments
Description		Final Budget	Amending Budget	Final Budget	Amending Budget	
		Revenue	Revenue	Revenue	Revenue	
TITLE 1						
1000	EU subsidy	20,779,000	20,779,000	21,195,000	21,195,000	as per decision of Budgetary Authority
	IPA - Instrument for pre-accession assistance	pm	495,000	pm	-	
TITLE 5						
5200	Bank interest	pm	-	pm	-	
5400	Misc. revenue	pm	-	pm	80	Recoveries of mission expenditure
	Misc. revenue - assigned revenue	pm	5,778	pm	-	
5900	Other revenue from admin. operations	3,000	110	3,000	601	Royalties
TITLE 6						
6000	Revenue from services rendered	195,000	211,965	195,000	211,422	i.a. Norway's contribution to the Network of Correspondents, cancelled appropriations to be reused and reassign of IPA appropriations in general budget.
	dto. - assigned revenue	pm	532,147	pm	334,551	
6020	Revenue from sales of publications	pm	-	pm	-	Contributions to 7th EWCS from Norway and Switzerland
6030	Proceeds from letting	2,000	-	2,000	-	Renting out of conference centre
Grand Total		20,979,000	22,024,000	21,395,000	21,741,655	
EXPENDITURE		2019	2019	2020	2020	
Description		Final Budget	Amending Budget	Final Budget	Amending Budget	
		Expenditure	Expenditure	Expenditure	Revenue	
TITLE 1						
1100	Basic salaries	7,500,000	7,311,673	7,450,000	7,337,655	Based on actuals 2020. Salary indexation increase of 0.7% as per Commission communication; increase lower than planned
1101	Family allowances	1,115,000	1,186,411	1,196,000	1,154,656	Based on actual expenditure 2020
1102	Expatriation allowances	1,025,000	1,018,515	1,049,000	1,032,961	dto.
1103	Secretarial allowances	13,000	2,882	4,000	5,108	dto.
1120	Further training for staff	160,000	114,894	160,000	121,358	dto.
1121	Contract agents	450,000	423,277	470,000	480,838	dto.
1130	Insurance against sickness	285,000	276,446	281,000	276,101	dto.
1131	Insurance against accident	37,000	31,023	33,000	30,932	dto.
1132	Unemployment insurance	95,000	93,440	94,000	94,176	dto.

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1141 Travel expenses for annual leave	180,000	173,660	180,000	164,396	dto.
1150 Overtime	1,000	817	1,000	-	
1175 Other services & work sent out	295,000	414,562	318,000	346,788	Increase compared to plan but significantly lower than 2019.
1176 Seconded officials from Member States	65,000	64,040	30,000	10,883	1 SNE completed tenure in first half of 2020
1177 Trainee officials (stagiaires)	120,000	122,240	120,000	107,433	Less trainees than planned due to Covid19 crisis
1180 Misc. expend. on staff recruitment	100,000	96,041	100,000	6,634	Very few travel reimbursements to candidates during Covid19.
1181 Travel expenses	10,000	2,210	15,000	6,928	Based on actuals 2020
1182 Installation & resettlement allowances	40,000	35,809	45,000	45,277	dto.
1183 Removal expenses	35,000	18,532	40,000	29,731	dto.
1184 Temporary daily subsistence allow.	30,000	17,605	28,000	50,733	Staff recruited in 2019 and 2020 entitled to claim allowance
1190 Salary weightings	1,650,000	1,569,046	1,700,000	2,056,560	Irish coefficient increase from 119.2 to 129.0 for second half of 2020
1300 Mission, travel & incidental expenses - C1	300,000	295,566	310,000	38,167	No staff missions during Covid19 pandemic.
<i>Mission, travel &amp; incidental expenses -assignend rev</i>	pm	5,000	pm	80	
1400 Restaurants and canteens	190,000	180,000	210,000	81,021	Staff canteen closed most part of the year due to Covid19 pandemic.
1410 Medical services	30,000	40,290	40,000	9,600	Staff not required to attend annual medical appointments in 2020
1420 Other welfare expenditure	13,000	14,100	15,000	6,457	Very few staff-related events, e.g. only online farewell to Executive Director
1430 Entertainment & representation expenditure	1,000	1,050	1,000	212	
<b>Total Title 1</b>	<b>13,740,000</b>	<b>13,509,130</b>	<b>13,890,000</b>	<b>13,494,685</b>	Mostly Covid19-related savings compared to plan 2020: some delayed recruitments, very few missions, canteen closed

# Amending Budget 2020 - by budget lines

Annex to MB Decision No 33

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EXPENDITURE Description	2019 Final Budget Expenditure	2019 Amending Budget Expenditure	2020 Final Budget Expenditure	2020 Amending Budget Revenue	
TITLE 2					
2010 Insurance	34,000	31,908	34,000	35,476	Based on actuals 2020
2020 Water, gas, electricity, heating	135,000	122,495	130,000	87,000	Lower cost due to staff teleworking, premises partly closed du
2030 Cleaning and maintenance	5,000	4,000	5,000	1,341	dto.
2031 Facilities management	280,000	288,523	320,000	314,104	Full time reception cover from 01.2020 onwards. Some savings for scheduled services, compensated by ad-hoc repairs and maintenance during the year
2040 Fitting out of premises	190,000	228,050	180,000	128,489	Required building investments incl. essential roof repairs
2090 Other expenditure	25,000	21,131	25,000	21,564	Contribution fees to local authorities (as per seat agreement)
2100 Rent	24,000	22,920	24,000	23,093	Rent for Brussels office, indexed
2200 Technical equipment	10,000	793	10,000	18,149	Essential replacement of technical equipment (e.g. kitchen)
2204 Electronic office equipment	650,000	735,541	722,000	837,732	Increases due to long-term rising costs for covering fixed SLAs and licence charges
2210 Furniture	8,000	28,692	8,000	3,442	Only few replacements were necessary
2230 Vehicles and transportation	2,000	1,700	2,000	718	Less use of Eurofound car due to Covid19.
2250 Library expenses	80,000	62,899	80,000	94,963	Investment in e-book subscriptions
2300 Stationery and office supplies	15,000	7,810	10,000	2,061	Less stationary used due to teleworking during Covid19 crisis
2310 Other current administrative expenditure	3,000	4,350	20,000	27,000	Negative interest rates in 2020; from 2021 treasury will be done by the Commission
2400 Postage & delivery charges	23,000	23,600	23,000	7,602	Less postage and courier services as a result of electronic document submissions.
2410 Telecommunication	36,000	41,227	42,000	19,060	Achievement of cost reductions
<b>Total Title 2</b>	<b>1,520,000</b>	<b>1,625,638</b>	<b>1,635,000</b>	<b>1,621,794</b>	Some Covid19-related savings while additional investments into Information&Communication technologies (ICT)

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Expenditure Description	2019 Final Budget Expenditure	2019 Amending Budget Expenditure	2020 Final Budget Expenditure	2020 Amending Budget Revenue	
TITLE 3					
3000 Operational documentation system	500,000	634,860	850,210	964,791	Increased budget for web application development, see also comment for budget line 3012
3010 Publication of results of studies	225,000	239,485	315,033	131,594	Savings achieved with new contractor and less printed publications
<i>Publication of results of studies (assigned revenue)</i>		740			
3012 Marketing and promotion	212,000	213,773	227,546	169,010	For contractual reasons some expenditure had to be moved to budget line 3000
3030 Studies and pilot schemes	3,647,000	3,839,955	3,551,120	4,461,419	All PD 2020 projects implemented. More funds allocated to Covid-related research and 7th EWCS
<i>Studies - from assigned revenue (IPA)</i>	<i>pm</i>	495,000	<i>pm</i>		
<i>Studies - from assigned revenue (NO, CH)</i>		544,222		334,551	7th EWCS contracts in Norway and Switzerland
3040 General costs of meetings	465,000	311,755	362,000	51,059	Small expenditure on meetings due to Covid19
<i>Meetings - from assigned revenue (C4)</i>	<i>pm</i>	38	<i>pm</i>		
3041 Interpretation costs	10,000	24,676	5,000		No expenditure on MB meeting
3042 Governing Board meetings	210,000	154,200	149,251	4,954	Management and Executive Board meetings held online (except for January EB meeting)
3050 Translation of study reports	450,000	430,528	409,840	507,798	Reallocation of funds for increased translation of Programming Document 2021-2014 and other publications
<b>Total Title 3</b>	<b>5,719,000</b>	<b>6,889,232</b>	<b>5,870,000</b>	<b>6,625,175</b>	<b>Increase of funds (transferred mainly from title 1) in relation to additional Covid19-related research and funding of EWCS</b>
<b>Grand Total</b>	<b>20,979,000</b>	<b>22,024,000</b>	<b>21,395,000</b>	<b>21,741,655</b>	