

Decision No 19 of the Management Board of the European Foundation for the Improvement of Living and Working Conditions (Eurofound) on the adoption of the Annual Budget 2020

THE MANAGEMENT BOARD OF THE EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS (hereinafter referred to as ‘Eurofound’),

Having regard to Regulation (EU) 2019/127 of 16 January 2019 establishing a European Foundation for the improvement of living and working conditions (Eurofound) and repealing Council Regulation (EEC) No 1365/75¹ (hereinafter referred to as ‘Eurofound’s Founding Regulation’), and in particular Article 5(1) point (c) and Article 6 (2),

Having regard to the Decision No 12 of the Management Board of Eurofound of 30 August 2019 adopting the Financial Regulation of Eurofound², and in particular Article 33,

Whereas:

- (1) The Management Board of Eurofound shall adopt, by a majority of two-thirds of the members with the right to vote, Eurofound’s annual budget and exercise other functions in respect of that budget;
- (2) The Programming Document 2020 — including budget 2020 — was approved by the Management Board during its meeting of 8 November 2019.
- (3) The Programming Document shall become definitive after final adoption of the general budget of the Union and if necessary shall be adjusted accordingly.
- (4) The Budget 2020 should be aligned as far as possible with final budget implementation in the previous year.
- (5) With the suggested adjustments for the final budget 2020, all activities of the Programming Document 2020 as well as all other obligations for staff, buildings and infrastructure have their funding secured at the levels planned.

HAS ADOPTED THIS DECISION:

Article 1 – Establishment of the budget 2020

The budget 2020 is established as set out in the Annex to this Decision.

Article 2 – Entry into force

The present Decision shall enter into force on the day of its adoption by the Management Board.

¹. OJ L 30, 31.1.2019, p. 74–89.

². WPR-2019-05-MB.



Done at Dublin, on 20 December 2019

For the Management Board

The Chairperson

Annex: Final Budget 2020

Final Budget 2020 - by budget lines

REVENUE Description	2019 Final Budget Revenue	2019 Amending Budget Revenue	2020 Draft Budget Revenue	2020 Final Budget Revenue	
TITLE 1					
1000 EU subsidy	20,779,000	20,779,000	21,195,000	21,195,000	as per decision of Budgetary Authority
IPA - Instrument for pre-accession assistance	pm	495,000	pm	pm	
TITLE 5					
5200 Bank interest	pm	-	pm	pm	
5400 Misc. revenue	pm	-	pm	pm	
Misc. revenue - assigned revenue	pm	5,778	pm	pm	
5900 Other revenue from admin. operations	3,000	110	3,000	3,000	
TITLE 6					
6000 Revenue from services rendered	195,000	211,965	195,000	195,000	i.a. Norway's contribution to the Network of Correspondents
<i>dto. - assigned revenue</i>	pm	532,147	pm	pm	
6020 Revenue from sales of publications	pm		pm	pm	
6030 Proceeds from letting	2,000	-	2,000	2,000	Renting out of conference centre
Grand Total	20,979,000	22,024,000	21,395,000	21,395,000	Figure in line with the Programming Document 2020

EXPENDITURE Description	2019 Final Budget Expenditure	2019 Amending Budget Expenditure	2020 Draft Budget Expenditure	2020 Draft Budget Expenditure	
TITLE 1					
1100 Basic salaries	7,500,000	7,311,673	7,400,000	7,450,000	Based on actuals 2019, salary increase of less than 2% and some career advancements assumed.
1101 Family allowances	1,115,000	1,186,411	1,186,000	1,196,000	based on actual expenditure 2019 and staffing forecast
1102 Expatriation allowances	1,025,000	1,018,515	1,049,000	1,049,000	based on actuals 2019
1103 Secretarial allowances	13,000	2,882	4,000	4,000	based on actuals 2019
1120 Further training for staff	160,000	114,894	160,000	160,000	
1121 Contract agents	450,000	423,277	470,000	470,000	based on forecast 2020
1130 Insurance against sickness	285,000	276,446	281,000	281,000	based on actuals 2019 and forecast 2020
1131 Insurance against accident	37,000	31,023	33,000	33,000	dto.
1132 Unemployment insurance	95,000	93,440	94,000	94,000	dto.
1141 Travel expenses for annual leave	180,000	173,660	180,000	180,000	dto.
1150 Overtime	1,000	817	1,000	1,000	
1175 Other services & work sent out	295,000	414,562	318,000	318,000	less temp. staff and less legal cost compared to 2019
1176 Seconded officials from Member States	65,000	64,040	30,000	30,000	1 SNE completing tenure in first half of 2020
1177 Trainee officials (stagiaires)	120,000	122,240	120,000	120,000	Increase required to actuals 2019 and needs for 2020
1180 Misc. expend. on staff recruitment	100,000	96,041	120,000	100,000	based on actuals 2019 and recruitment forecast (incl. recruitment of Executive Director)
1181 Travel expenses	10,000	2,210	22,000	15,000	based on actuals and recruitment forecast 2020
1182 Installation & resettlement allowances	40,000	35,809	50,000	45,000	dto.
1183 Removal expenses	35,000	18,532	43,000	40,000	dto.
1184 Temporary daily subsistence allow.	30,000	17,605	28,000	28,000	staff recruited in 2019 and 2020 entitled to claim allowance
1190 Salary weightings	1,650,000	1,569,046	1,750,000	1,700,000	Based on actuals 2019, further coefficient increase of about 1%-point assumed
1300 Mission, travel & incidental expenses - C1	300,000	295,566	320,000	310,000	Based on actuals 2019, increases in airfares expected, number of missions not to be increased
<i>Mission, travel & incidental expenses -assigned rev</i>	pm	5,000	pm	pm	
1400 Restaurants and canteens	190,000	180,000	215,000	210,000	based on actuals 2019 and forecast 2020
1410 Medical services	30,000	40,290	35,000	40,000	based on actuals 2019
1420 Other welfare expenditure	13,000	14,100	15,000	15,000	based on actuals 2019
1430 Entertainment & representation expenditure	1,000	1,050	1,000	1,000	as per previous years
Total Title 1	13,740,000	13,509,130	13,925,000	13,890,000	Reduction against PD 2020 to allow for necessary title 2 increase

Final Budget 2020 - by budget lines

Annex to Decision 19
WPR 2019-09-MB

EXPENDITURE Description	2019	2019	2019	2019	
	Final Budget Expenditure	Amending Budget Expenditure	Draft Budget Expenditure	Draft Budget Expenditure	
TITLE 2					
2010 Insurance	34,000	31,908	34,000	34,000	Based on actuals 2019
2020 Water, gas, electricity, heating	135,000	122,495	135,000	130,000	Based on actuals 2019
2030 Cleaning and maintenance	5,000	4,000	5,000	5,000	
2031 Facilities management	280,000	288,523	280,000	320,000	Increase due to full time reception cover from 01.2020 onwards
2040 Fitting out of premises	190,000	228,050	190,000	180,000	Required building investment
2090 Other expenditure	25,000	21,131	25,000	25,000	Contribution to local authorities (as per seat agreement)
2100 Rent	24,000	22,920	24,000	24,000	Rent for Brussels office indexed
2200 Technical equipment	10,000	793	10,000	10,000	Usual level of replacement of technical equipment (e.g. kitchen)
2204 Electronic office equipment	650,000	735,541	722,000	722,000	Increases due to long-term rising costs for covering fixed SLAs and licence charges
2210 Furniture	8,000	28,692	8,000	8,000	Only small replacements expected
2230 Vehicles and transportation	2,000	1,700	2,000	2,000	
2250 Library expenses	80,000	62,899	80,000	80,000	As in previous years
2300 Stationery and office supplies	15,000	7,810	15,000	10,000	Reductions based on actuals 2019
2310 Other current administrative expenditure	3,000	4,350	5,000	20,000	Negative interest rates forecast for 2020
2400 Postage & delivery charges	23,000	23,600	23,000	23,000	
2410 Telecommunication	36,000	41,227	42,000	42,000	
Total Title 2	1,520,000	1,625,638	1,600,000	1,635,000	increase against PD 2020 to align with 2019 actual expenditure, structural cost increase in IT, reception cover and negative interests

Expenditure Description	2019	2019	2020	2020	
	Final Budget Expenditure	Amending Budget Expenditure	Draft Budget Expenditure	Draft Budget Expenditure	
TITLE 3					
3000 Operational documentation system	500,000	634,860	855,210	850,210	requests for web application development for 2020
3010 Publication of results of studies	225,000	239,485	315,033	315,033	as per publication plan 2020
<i>Publication of results of studies (assigned revenue)</i>		740			
3012 Marketing and promotion	212,000	213,773	227,546	227,546	
3030 Studies and pilot schemes	3,647,000	3,839,955	3,551,120	3,551,120	as per Annex 1 of the Programming Document 2018; all activities receive their planned budget
<i>Studies - from assigned revenue (IPA)</i>	<i>pm</i>	495,000	<i>pm</i>	<i>pm</i>	
<i>Studies - from assigned revenue (assigned revenue)</i>		544,222			
3040 General costs of meetings	465,000	311,755	362,000	362,000	As per planning 2020
<i>Meetings - from assigned revenue (CA)</i>	<i>pm</i>	38	<i>pm</i>	<i>pm</i>	
3041 Interpretation costs	10,000	24,676	0	5,000	interpretation for MB only
3042 Governing Board meetings	210,000	154,200	149,251	149,251	one additional GB meeting expected in 2019
3050 Translation of study reports	450,000	430,528	409,840	409,840	as per publication plan 2019
Total Title 3	5,719,000	6,889,232	5,870,000	5,870,000	Figure in line with the Programming Document 2020
Grand Total	20,979,000	22,024,000	21,395,000	21,395,000	Figure in line with the Programming Document 2020