

Decision No 34 of the Management Board of the European Foundation for the Improvement of Living and Working Conditions (Eurofound) on the Annual Budget 2021

THE MANAGEMENT BOARD OF THE EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS (hereinafter referred to as 'Eurofound'),

Having regard to Regulation (EU) 2019/127 of 16 January 2019 establishing a European Foundation for the Improvement of Living and Conditions (Eurofound) and repealing

Council Regulation (EEC) No 1365/75 ¹(hereinafter referred to as "Eurofound's Founding Regulation"), and in particular Article 5 (1) point and Article 6 (2),

Having regard to the Decision No 12 of the Management Board of Eurofound of 30 August 2019 adopting the Financial Regulation of Eurofound² and in particular Article 33,

Whereas,

- (1) The Management Board of Eurofound shall adopt by a majority of two-thirds of the members with the right to vote, Eurofound's annual budget and exercise other functions in respect of that budget,
- (2) The Programming Document 2021 – including budget 2021 – was approved by the Management Board during its meeting of 6 November 2020.
- (3) The Programming Document shall become definitive after final adoption of the general budget of the Union and, if necessary, shall be adjusted accordingly.
- (4) The Budgetary Authority (European Parliament and Council) is planning to adopt the general EU Budget on 18 December.
- (5) This decision is, therefore, subject to a positive decision of the Budgetary Authority in relation to Eurofound's subsidy as per the Commission's proposal.
- (6) The Budget 2021 should be aligned as far as possible with final budget implementation in the previous year.
- (7) With the suggested adjustments for the final budget 2021 all activities of the Programming Document 2021 as well as all other obligations for staff, buildings and infrastructure have their funding secured at the levels planned.

HAS ADOPTED THIS DECISION:

¹ OJ L 30, 31.1.2019, p.74-89

² WPR-2019-05-MB

Article 1 – Establishment of the budget 2021

The budget 2021 is established as set out in the Annex to this Decision, subject to a positive decision of the Budgetary Authority in relation to Eurofound's subsidy as per the Commission's proposal.

Article 2 – Entry into force

The present Decision shall enter into force on the day of its adoption by the Management Board or on the day of the Budgetary Authority's approval of Eurofound's subsidy as per the Commission's proposal, whichever comes last.

Done at Dublin on 23 December 2020

For the Management Board

The Chairperson

Annex: Final Budget 2021

Final Budget 2020 - by budget lines

Annex to Decision 34
WPR 2020-05-MB

			As per proposal for a MB decision, 16/12/2021	As per PD 2021	PROPOSAL TO MB	
REVENUE Description	2019 Amending Budget Revenue	2020 Final Budget Revenue	2020 Amending Budget Revenue	2021 Final Budget Revenue	2021 Final Budget Revenue	Comments
TITLE 1						
1000 EU subsidy	20,779,000	21,195,000	21,195,000	21,600,000	21,600,000	subject to final decision of Budgetary Authority
IPA - Instrument for pre-accession assistance	495,000	pm				
TITLE 5						
5200 Bank interest	-	pm	-			
5400 Misc. revenue	-	pm	80			
<i>Misc. revenue - assigned revenue</i>	5,778	pm				
5900 Other revenue from admin. operations	110	3,000	601	18,000	18,000	Royalties
TITLE 6						
6000 Revenue from services rendered	211,965	195,000	211,422	200,000	200,000	i.a. Norway's contribution to the Network of Correspondents
<i>dto. - assigned revenue</i>	532,147	pm	334,551			
6020 Revenue from sales of publications		pm	-			
6030 Proceeds from letting	-	2,000	-	2,000	2,000	Renting out of conference centre
Grand Total	22,024,000	21,395,000	21,741,655	21,820,000	21,820,000	Figure in line with the Programming Document 2021

Final Budget 2020 - by budget lines

EXPENDITURE Description	2019 Amending Budget Expenditure	2020 Final Budget Expenditure	2020 Amending Budget Revenue	2021 Final Budget Expenditure	2021 Final Budget Expenditure	
TITLE 1						
1100 Basic salaries	7,311,673	7,450,000	7,337,655	7,538,000	7,400,000	as per Staff establishment plan, 2020 increase applied to full year
1101 Family allowances	1,186,411	1,196,000	1,154,656	1,198,000	1,160,000	as per current staff, based on actuals 2020
1102 Expatriation allowances	1,018,515	1,049,000	1,032,961	1,060,000	1,040,000	Based on basic salaries
1103 Secretarial allowances	2,882	4,000	5,108	3,000	3,000	as per forecast
1120 Further training for staff	114,894	160,000	121,358	160,000	140,000	as per training plan
1121 Contract agents	423,277	470,000	480,838	477,000	520,000	as per staff plan for 2021
1130 Insurance against sickness	276,446	281,000	276,101	283,000	280,000	based on basic salaries
1131 Insurance against accident	31,023	33,000	30,932	33,000	32,000	dto.
1132 Unemployment insurance	93,440	94,000	94,176	95,000	94,000	dto.
1141 Travel expenses for annual leave	173,660	180,000	164,396	184,000	180,000	as per current staff and forecast
1150 Overtime	817	1,000	-	1,000	1,000	
1175 Other services & work sent out	414,562	318,000	346,788	300,000	350,000	based on actuals 2020: service level agreements with the Commission, legal cost and other external service providers
1176 Seconded officials from Member States	64,040	30,000	10,883	pm	pm	currently no SNE
1177 Trainee officials (stagiaires)	122,240	120,000	107,433	120,000	130,000	3-4 more trainees included
1180 Misc. expend. on staff recruitment	96,041	100,000	6,634	80,000	70,000	Seven new competitions as per staff establishment plan
1181 Travel expenses	2,210	15,000	6,928	22,000	8,000	based on actuals 2020
1182 Installation & resettlement allowances	35,809	45,000	45,277	40,000	45,000	Seven new staff members expected
1183 Removal expenses	18,532	40,000	29,731	44,000	35,000	dto.
1184 Temporary daily subsistence allow.	17,605	28,000	50,733	28,000	40,000	dto.
1190 Salary weightings	1,569,046	1,700,000	2,056,560	1,858,000	2,130,000	Country coefficient for Ireland increased from 119.2 to 129.0

Final Budget 2020 - by budget lines

Annex to Decision 34
WPR 2020-05-MB

1300 Mission, travel & incidental expenses - C1	295,566	310,000	38,167	290,000	220,000	Savings required, missions not expected to normalise until Q2.2021
<i>Mission, travel & incidental expenses -assigned</i>	<i>5,000</i>	<i>pm</i>	<i>80</i>	<i>pm</i>	<i>pm</i>	
1400 Restaurants and canteens	180,000	210,000	81,021	210,000	156,000	Reduced catering expected until at least Q2.2021
1410 Medical services	40,290	40,000	9,600	40,000	30,000	
1420 Other welfare expenditure	14,100	15,000	6,457	15,000	15,000	as in years prior to 2020
1430 Entertainment & representation expenditure	1,050	1,000	212	1,000	1,000	dto.
Total Title 1	13,509,130	13,890,000	13,494,685	14,080,000	14,080,000	figure in line with PD 2021

Final Budget 2020 - by budget lines

EXPENDITURE Description	2019 Amending Budget Expenditure	2020 Final Budget Expenditure	2020 Amending Budget Revenue	2021 Final Budget Expenditure as in PD21	2021 Final Budget Expenditure	
TITLE 2						
2010 Insurance	31,908	34,000	35,476	34,000	35,000	based on actuals 2020
2020 Water, gas, electricity, heating	122,495	130,000	87,000	135,000	130,000	based on pre-Covid levels
2030 Cleaning and maintenance	4,000	5,000	1,341	5,000	5,000	
2031 Facilities management	288,523	320,000	314,104	280,000	280,000	as per Facilities management contract
2040 Fitting out of premises	228,050	180,000	128,489	220,000	230,000	required building investments
2090 Other expenditure	21,131	25,000	21,564	25,000	23,000	fee contribution to local authorities (as per seat agreement)
2100 Rent	22,920	24,000	23,093	24,000	24,000	rent for Brussels office indexed
2200 Technical equipment,	793	10,000	18,149	10,000	9,000	
2204 Electronic office equipment	735,541	722,000	837,732	732,000	750,000	steady increase over the years due to fixed SLAs, licence charges and requirements for IT infrastructure; increased demands on ICT will continue
2210 Furniture	28,692	8,000	3,442	8,000	8,000	
2230 Vehicles and transportation	1,700	2,000	718	2,000	2,000	
2250 Library expenses	62,899	80,000	94,963	80,000	80,000	as in previous years
2300 Stationery and office supplies	7,810	10,000	2,061	15,000	8,000	savings required compared to PD
2310 Other current administrative expenditure	4,350	20,000	27,000	5,000	4,000	no negative interests (like in 2020) due to outsourcing of treasury function to the Commission
2400 Postage & delivery charges	23,600	23,000	7,602	23,000	17,000	normalisation to pre-Covid levels from Q2.2021 on
2410 Telecommunication	41,227	42,000	19,060	42,000	35,000	savings required compared to PD
Total Title 2	1,625,638	1,635,000	1,621,794	1,640,000	1,640,000	

Final Budget 2020 - by budget lines

Expenditure Description	2019 Amending Budget Expenditure	2020 Final Budget Expenditure	2020 Amending Budget Revenue	2021 Amending Budget Expenditure	2021 Amending Budget Expenditure	
TITLE 3						
3000 Operational documentation system	634,860	850,210	964,791	811,000	811,000	requests for web application development in 2021
3010 Publication of results of studies	239,485	315,033	131,594	164,123	164,123	as per publication plan 2021
<i>Publication of results of studies (assigned rev</i>	740				0	
3012 Marketing and promotion	213,773	227,546	169,010	280,000	280,000	As per IC Marketing and promotion plan
3030 Studies and pilot schemes	3,839,955	3,551,120	4,461,419	3,667,577	3,667,577	as per Annex 1 of the Programming Document 2021; all activities receive their planned budget
<i>Studies - from assigned revenue (IPA)</i>	495,000	pm			0	
<i>Studies - from assigned revenue (assigned r</i>	544,222		334,551		0	
3040 General costs of meetings	311,755	362,000	51,059	473,200	473,200	As per Programming Document 2021
<i>Meetings - from assigned revenue (C4)</i>	38	pm			0	
3041 Interpretation costs	24,676	5,000		5,000	5,000	
3042 Governing Board meetings	154,200	149,251	4,954	140,000	140,000	as in previous years for one MB meeting in Dublin
3050 Translation of study reports	430,528	409,840	507,798	559,100	559,100	as per publication plan 2021
Total Title 3	6,889,232	5,870,000	6,625,175	6,100,000	6,100,000	Figure in line with the Programming Document 2021
Grand Total	22,024,000	21,395,000	21,741,655	21,820,000	21,820,000	Figure in line with the Programming Document 2021