

## **Decision No 64 of the Management Board of the European Foundation for the Improvement of Living and Working Conditions (Eurofound) on the Annual Budget 2023**

THE MANAGEMENT BOARD OF THE EUROPEAN FOUNDATION FOR THE IMPROVEMENT OF LIVING AND WORKING CONDITIONS (hereinafter referred to as 'Eurofound'),

Having regard to Regulation (EU) 2019/127 of 16 January 2019 establishing a European Foundation for the Improvement of Living and Conditions (Eurofound) and repealing Council Regulation (EEC) No 1365/75<sup>1</sup> (hereinafter referred to as "Eurofound's Founding Regulation"), and in particular Article 5 (1) point and Article 6 (2),

Having regard to Decision No 12 of the Management Board of Eurofound of 30 August 2019 adopting the Financial Regulation of Eurofound and in particular Article 33,

Whereas,

- (1) The Management Board of Eurofound shall adopt by a majority of two-thirds of the members with the right to vote, Eurofound's annual budget and exercise other functions in respect of that budget,
- (2) The Programming Document 2023 was adopted by the Management Board during its meeting on 18 November 2022.
- (3) The Programming Document shall become definitive after final adoption of the general budget of the Union and, if necessary, shall be adjusted accordingly.
- (4) The Budgetary Authority (European Parliament and Council) adopted the general budget of the Union on 23 November 2022.
- (5) The Budget 2023 should be aligned as far as possible with final budget implementation in the previous year.
- (6) Revenue for 2023 will increase by 650 000 EUR due to additional funds made available by the European Commission to cover the significant increase in the Irish country coefficient over the last number of years. Similar to other EU Institutions and bodies, Eurofound will receive an additional amount of 453 000 EUR to cover the exceptional increase in personnel costs during 2022. This additional subsidy will partly offset the cost increases in Title 1 (personnel and personnel-related expenditure) over the last few years and will stabilise the Title 3 (operational expenditure) share of the total budget.

The amounts of revenue and expenditure per Title for 2023 remain unchanged compared to the figures in the Programming Document 2023 (PD) as per the Management Board's decision. The further details at the level of the individual budget line need to be adjusted to reflect and build on the expected actuals for year-end 2022. Once approved, Annex III of the PD will be adjusted in accordance with this present decision.

- (7) With the present decision all operational activities of the Programming Document 2023 as well as all other obligations for staff, buildings and infrastructure have their funding secured at the levels planned.

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<sup>1</sup> OJ L 30, 31.1.2019, p.74-89

- (8) By adoption of the budget and, in particular, the amount for operational expenditure (Title 3), this decision also establishes the global procurement envelope for operational expenses in accordance with Decision 24 of the Management Board<sup>2</sup>. Accordingly, and following the establishment of the procurement plan for 2023, a footnote will be added to the Programming Document 2023 (in Annex II) setting out that the global procurement envelope for operational expenses (i.e., the funds that can be used for entering into new procurement contracts) in 2023 amounts to 492,300 EUR.

HAS ADOPTED THIS DECISION:

*Article 1 – Establishment of the budget 2023*

The budget 2023 is established as set out in the Annex to this Decision.

*Article 2 – Adjustment of PD 2023, annex III*

The detailed budget structure in Annex III of the Programming Document 2023 is to be aligned with the budget 2023 as established by this decision.

*Article 3 – Establishment of the global procurement envelope*

The global procurement envelope for operational expenses in 2023, being a part of the Financing Decision, amounts to 492,300 EUR. A footnote is added to the Programming Document 2023 (annex II) mentioning this amount.

*Article 4 – Entry into force*

The present Decision shall enter into force on the day of its adoption by the Management Board.

Done at Dublin on 21 December 2022

For the Management Board

The Chairperson



[ S. Rossi ]

Annex: Final Budget 2023

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<sup>2</sup> Decision no. 24 of the Management Board on the delegation of power to make non-substantial amendments to the Work programme, adopted on 4 May 2020

REVENUE Description	2021 Amending Budget Revenue	2022 Final Budget Revenue	2022 Amending Budget Revenue	2023 Final Budget Revenue	Comments 2023
TITLE 1					
1000 EU subsidy	21,600,000	22,051,380	22,051,380	23,595,000	Commission Subsidy
IPA - Instrument for pre-accession assistance		pm	-	pm	IPA agreement with DG Near estimated at 900,000 EUR
TITLE 5					
5200 Bank interest		pm			
5400 Misc. revenue	652	pm			
Misc. revenue - assigned revenue	1,566	pm			
5900 Other revenue from admin. operations	-	18,620	-	18,000	e.g. royalties
TITLE 6					
6000 Revenue from services rendered	142,707	200,000	148,680	200,000	i.a. Norway's contribution to the Network of Correspondents
dto. - assigned revenue (Internal)	3,575	pm	53,750	pm	Provision of shared accountancy services to European Labour Authority (ELA)
dto. - assigned revenue (External)			184,190	pm	Expected contributions in 2023 from Switzerland (121,333 EUR) and Norway (203,024 EUR) towards European Working Condition Survey
6020 Revenue from sales of publications					
6030 Proceeds from letting	8,500	pm			
<b>Grand Total</b>	<b>21,757,000</b>	<b>22,270,000</b>	<b>22,438,000</b>	<b>23,813,000</b>	Figure in line with the Final Programming Document (PD) 2023
EXPENDITURE Description	2021 Amending Budget Expenditure	2022 Final Budget Expenditure	2022 Amending Budget Expenditure	2023 Final Budget Revenue	Comments 2023
TITLE 1					
1100 Basic salaries	7,402,122	7,500,000	7,926,948	8,200,000	as per Staff establishment plan. Further increases of about 3% included.
Basic salaries - assigned revenue	3,575		53,750		
1101 Family allowances	1,101,172	1,116,000	1,106,808	1,145,000	Based on basic salaries
1102 Expatriation allowances	1,008,374	1,021,000	1,038,421	1,078,000	Based on basic salaries
1103 Secretarial allowances	3,611	4,000	3,817	4,000	Based on basic salaries
1120 Further training for staff	91,518	140,000	96,029	115,000	in line with training plan and actuals 2022
1121 Contract agents	493,674	500,000	553,997	540,000	some savings planned by delaying recruitments of Contract Agents. Salary increases of about 3% included.
1130 Insurance against sickness	275,351	279,000	295,662	300,000	based on basic salaries
1131 Insurance against accident	30,973	32,000	35,265	36,000	based on basic salaries
1132 Unemployment insurance	94,624	96,000	101,743	104,000	based on basic salaries
1141 Travel expenses for annual leave	239,257	190,000	204,193	200,000	based on 2022 actuals
1150 Overtime	269	1,000	-	1,000	
1175 Other services & work sent out	529,704	300,000	261,658	320,000	covering SLA's with the Commission, legal cost and temporary staff.
1176 Seconded officials from Member States		pm	-	-	
1177 Trainee officials (stagiaires)	136,623	125,000	124,293	125,000	based on 2022 actuals
1180 Misc. expend. on staff recruitment	659	20,000	9,837	20,000	some return to normal expected, but still only 25% of 2019 cost
1181 Travel expenses	2,581	15,000	2,238	15,000	as per recruitment plan
1182 Installation & resettlement allowances	88,187	80,000	21,664	56,000	dto.
1183 Removal expenses	12,451	50,000	17,754	35,000	dto.
1184 Temporary daily subsistence allow.	36,637	40,000	29,589	45,000	dto.
1190 Salary weightings	2,698,819	2,880,000	3,283,344	3,383,000	Irish country co-efficient at 136.3; increase linked to salaries based on 2H.2022 actuals. Increase compared to pandemic years but still significantly below pre-Covid levels.
1300 Mission, travel & incidental expenses - mission, travel & incidental expenses (CA)	9,733 177	150,000	52,879	175,000	
1400 Canteen	49,436	170,000	79,667	110,000	Re-negotiation of contract yields savings compared to pre-pandemic times.
1410 Medical services	18,925	30,000	26,906	30,000	based on actuals 2022; some return to normal expected, but still below pre-pandemic levels.
1420 Other welfare expenditure	10,829	15,000	10,877	15,000	
1430 Representation expenditure	-	1,000	-	1,000	
<b>Total Title 1</b>	<b>14,339,282</b>	<b>14,755,000</b>	<b>15,337,338</b>	<b>16,053,000</b>	Total amount in line with final PD 2023

EXPENDITURE Description	2021 Amending Budget Expenditure	2022 Final Budget Expenditure	2022 Amending Budget Expenditure	2022 Final Budget Expenditure	Comments 2023
TITLE 2					
2010 Insurance	38,474	39,000	42,604	45,000	Insurance premiums likely to increase
2020 Water, gas, electricity, heating	119,000	150,000	198,329	220,000	increase of utility cost applied to 12 months
2030 Cleaning and maintenance	488	2,000	2,000	3,000	
2031 Facilities management	381,286	280,000	318,650	280,000	Regular annual amount, incl. security and maintenance
2040 Fitting out of premises	124,714	100,000	23,129	100,000	one building improvement project planned
2090 Other expenditure	-	25,000	25,317	25,000	beneficial charges to local authorities (as per seat agreement)
2100 Rent	23,189	24,000	24,514	25,000	Rent for Brussels office, annually indexed
2200 Technical equipment	13,691	9,000	32,260	10,000	average annual amount required
2204 IT Infrastructure	883,820	760,000	910,000	800,000	Increase compared to previous years, but savings required compared to 2022
2210 Furniture	-	8,000	-	7,000	average annual amount required
2230 Vehicles and transportation	300	2,000	1,600	12,000	net impact of possible purchase of new car
2250 Library expenses	79,844	80,000	33,404	80,000	average annual amount required
2300 Stationery and office supplies	882	8,000	1,000	5,000	average annual amount required
2310 Other current administrative expenditure	15,000	15,000	15,000	15,000	Treasury services provided by the Commission
2400 Postage & delivery charges	6,312	10,000	7,604	8,000	based on actuals 2022
2410 Telecommunication	34,272	38,000	19,000	25,000	average annual amount required
<b>Total Title 2</b>	<b>1,721,272</b>	<b>1,550,000</b>	<b>1,654,410</b>	<b>1,660,000</b>	<b>Total amount in line with final PD 2023</b>

Expenditure Description	2021 Amending Budget Expenditure	2022 Final Budget Expenditure	2022 Amending Budget Expenditure	2023 Final Budget Revenue	Comments 2023
TITLE 3					
3000 Information management and web	1,559,653	835,000	459,872	724,000	Web application development, website upgrades, data visualisation and library information services
3010 Publication and production	113,337	137,000	93,321	191,000	As per publication plan 2023
3012 Marketing and promotion	296,459	220,000	246,223	210,000	Savings required; as per IC Marketing and promotion plan
3030 Research and study contracts	2,929,577	4,011,000	4,018,780	4,171,000	As per annex 2 of PD 2023
<i>Research and study contracts - from assigned revenue (IPA)</i>					
<i>Research and study contracts- from assigned revenue (Other R0)</i>			184,190	pm	Assigned revenue appropriations available for European Working Condition Survey in Norway and Switzerland (see corresponding revenue)
3040 Events and meetings	235,961	392,000	162,843	351,000	As per Programming Document 2023
<i>Events and meetings - from assigned revenue (C4)</i>	1,389.31				
3041 Interpretation	3,940	5,000	3,940	5,000	Interpretation for Board meeting and a few other events
3042 Management Board	54,387	70,000	56,248	85,000	Hybrid MB meeting, online Group meetings, in-person EB meetings.
3050 Translation	501,743	295,000	220,835	363,000	As per output and publication plan 2023.
<b>Total Title 3</b>	<b>5,696,446</b>	<b>5,965,000</b>	<b>5,446,252</b>	<b>6,100,000</b>	<b>Total amount in line with final PD 2023</b>
<b>Grand Total</b>	<b>21,757,000</b>	<b>22,270,000</b>	<b>22,438,000</b>	<b>23,813,000</b>	<b>Figure in line with the Programming Document 2023 as approved by the Management Board</b>